

ZUMBA INSTRUCTION POLICY STATEMENT

1. Monthly Tuition is as follows:

\$36.00 per month for Unlimited Zumba Classes

OR

\$8.00 a-la-carte due before you take the class

Tuition is divided equally over 12 months regardless of the number of actual weeks in the month. THERE IS A ONE MONTH MINIMUM CHARGE PAYABLE PRIOR TO THE FIRST LESSON. If you are starting in the middle of a month, we will pro rate your second month to make the tuition payable the first week of the month. Otherwise you will be charged the fee monthly regardless of the number of lessons attended or number of weeks in the month. We offer a "family discount" of 10% off of total tuition. This discount applies to multiple private lessons, multiple students, or music and dance lesson combinations. We are a year round school. Classes do not stop for the summer.

2. Tuition is due and payable at the FIRST LESSON OF EACH MONTH. Please pick up your bill from the front desk on the first lesson of the month. Bills not picked up will be mailed after the 15th of the month. Checks should be made payable to Wehner's School of the Arts and may be given to the receptionist or mailed to the school. You may also pay with MasterCard or Visa and automatic debit is available upon request.

3. After the first month, you may discontinue your lessons at any time by giving notice to the front desk. Lack of attendance does not constitute a drop notice. You will be billed for any month during which you are enrolled.

4. LATE FEES are applied as follows:

\$10.00 after the 15th, than an additional \$10.00 if not paid in full by the end of the month. You may be removed from the schedule if tuition is more than one month overdue. ANY ACCOUNTS SUBMITTED TO THE COLLECTION AGENCY WILL AUTOMATICALLY INCUR A 40% INCREASE TO COVER COLLECTION COSTS. There will be a \$25 charge for any returned check.

5. NO ADJUSTMENTS WILL BE MADE FOR CLASSES MISSED DURING THE MONTH. If the teacher cancels a class for any reason, a make-up class will be scheduled. Any classes missed due to illness or vacations by the student may be made up if notice was given BEFORE THE CLASS WAS MISSED. Classes may be made up by attending any other equivalent class during the week. Unexcused absences, i.e. forgetfulness, bad weather or lack of planning will not be made up. Studio closures due to hurricanes will not be credited, though we will do our best to provide make-ups. No credit will be offered for student cancellations.